



Dear Patients:

Thank you for choosing the Community Cancer Center to address your health care needs. We want your initial visit and your ongoing relationship with us to progress as smoothly as possible. It takes an entire team to sort through the complexities of cancer treatment and design the safest and best radiation therapy experience possible, tailored to your individual diagnosis. Our physicians and health care professionals work with state-of-the-art equipment to deliver effective radiation therapy programs and here at the Community Cancer Center we are committed to providing you with the highest quality and most compassionate care.

One of our primary concerns is to ensure that while you are receiving cancer therapy, you have minimal disruption of your everyday life. This is accomplished by offering the highest quality care, close to home, in an environment that is professional, friendly, responsive and easily accessed. We care about you and want to ensure that you receive the best treatment possible.

We are proud of our highly qualified and dedicated professional staff and their commitment to restoring health, promoting wellness and providing comfort in a positive, caring environment. The Community Cancer Center is fully accredited by the American College of Radiology (ACR). This is your assurance that our building, equipment, policies, procedures, and personnel have all been examined by outside experts and that we meet or exceed the rigorous national standards set by these organizations.

A few things you should know in preparation for your appointment:

- You should have the enclosed paperwork completed prior to your appointment.
- You will be asked to check-in 15 minutes prior to your scheduled appointment.
- And for the protection of our patients and staff, if you are experiencing cough, fever, shortness of breath, muscle aches and pains, diarrhea, sore throat, or decreased sense of smell or taste, please call our office prior to your appointment to determine if your appointment should be rescheduled.

If you have any questions about your appointment, please feel free to contact our office at (541) 673-2267.

Again, we thank you for choosing the Community Cancer Center!

PARKING: If you require to be dropped off at the door, please remember that this is the main thoroughway. Please don't block the drive or park in front of the main doors under the covered area for more than a few minutes. Thank you!



Phone: (541) 673-2267 or Toll free (866) 836-4448

Appointment Date & Time:	Patient Name:
Referring Physician:	Primary Care Provider:

PATIENT HISTORY QUESTIONNAIRE

ESCORT INFORMATION

Marital Status: Single Married Separated Divorced Widowed Significant Other

Spouse or Significant Other's name: _____

Who will accompany you on your first visit? Please provide name and relationship.

Do you wish to have your escort included in your initial meeting with the physician? Yes No

May we discuss your medical diagnosis and treatment with your family? Yes No

Exclusions? Yes No _____

WORK HISTORY

Occupation (Previous occupation, if retired): _____

Currently employed? Yes No Hours: _____

Has your illness forced you to stop working? Yes No Date: _____

Do you anticipate being off work? Yes No Date: _____

Has your illness forced significant other to stop working? Yes No Date: _____

PAST SURGERIES OR HOSPITALIZATIONS List any and year performed. None

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

OTHER MEDICAL ILLNESSES OR CONDITIONS, CURRENT OR PAST (Heart disease, diabetes, etc.)

List any and year occurred. None

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Do you have a history of MRSA? Yes No Date: _____

Do you have any implanted devices (pacemaker, nerve stimulator)? Yes No List: _____

MEDICATIONS None Preferred Pharmacy: _____

List all current medications and doses including all over the counter and non-prescription medications.

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

ALLERGIES: _____

Do you have a POLST or Advanced Directive? Yes No

FAMILY HISTORY OF CANCER

Immediate	Type of Cancer	Maternal	Type of Cancer	Paternal	Type of Cancer
Mother	<input type="checkbox"/> Yes	Grandmother	<input type="checkbox"/> Yes	Grandmother	<input type="checkbox"/> Yes
Father	<input type="checkbox"/> Yes	Grandfather	<input type="checkbox"/> Yes	Grandfather	<input type="checkbox"/> Yes
Sister	<input type="checkbox"/> Yes	Aunt	<input type="checkbox"/> Yes	Aunt	<input type="checkbox"/> Yes
Brother	<input type="checkbox"/> Yes	Uncle	<input type="checkbox"/> Yes	Uncle	<input type="checkbox"/> Yes
Children	<input type="checkbox"/> Yes				

FAMILY HISTORY

Please check the appropriate box if there is a history of the following disease(s) in your immediate family.

 Heart Disease High Blood Pressure Stroke Diabetes

List other hereditary diseases: _____

 Mother Alive Deceased Cause: _____ Age: _____

 Father Alive Deceased Cause: _____ Age: _____

 Children # _____ Alive # _____ Well # _____ Natural # _____ Adopted Able to Assist

HISTORY OF TOBACCO, ALCOHOL, and EXPOSURES
Tobacco

 Do you currently use tobacco or have history of using tobacco? Yes No

How many packs have you or are you currently smoking per day? _____

What year started? _____ What year stopped? _____

If yes, check type(s):
 Cigarettes Chew Snuff

 Pipe Cigars

To be completed by Nurse:
Total Pack Years: _____

Alcohol/Drug Use

 Do you currently use alcohol or have a history of using alcohol? Yes No

If yes, list type/amount? _____

What year started? _____ What year stopped? _____

 Are you currently using illicit drugs and/or marijuana? Yes No List: _____

 Do you have a history of illicit drug and/or marijuana use? Yes No List: _____

Carcinogenic Substances

 Exposure to carcinogenic substances? Yes No

 If yes, check type(s): Asbestos Second-hand smoke Other _____

CURRENT PROGRAMS

 Are you participating in any chemical dependency programs? Yes No

 If yes, Smoke Cessation program AA Other _____

GENERAL HISTORY

Before my current illness, I would describe my overall health as:

 Excellent Good Fair Poor

At the present time I feel:

 Excellent Good Fair Poor

PAST CANCER HISTORY

 Have you ever had any of the following? Prior Cancers Prior Radiation Prior Chemotherapy

 Are you taking hormonal therapy (i.e., Tamoxifen, Lupron)? No Yes If yes, what? _____

 Are you currently receiving chemotherapy? No Yes If yes, what? _____

What other doctors have you seen for your current diagnosis? _____

CHIEF COMPLAINT: _____

GENERAL HISTORY

Normal Weight:

 Recent Weight Loss

Amount: _____

 Recent Weight Gain

Amount: _____

 Loss of appetite

 Fatigue

 Weakness

 Fevers

 Chills

 Night sweats

 Sleep problems

EYES
 Glasses

 Contact Lenses

 Glaucoma

 Cataracts

 Double vision

 Change in vision

 Other vision problems

EARS/NOSE/THROAT
 Loss of hearing

 Hearing aid

 Ringing in ears

 Other ear problems

 Dentures

 Dental problems

 Frequent sore throats

 Hoarseness

 Difficulty swallowing

 Dry mouth

 Loss of taste

 Neck stiffness

 Neck pain or swelling

CARDIOVASCULAR
 Pacemaker

 Chest pain

 Irregular heartbeat

 Palpitations

 Hypertension

 Sleep sitting or propped up

 Short breath when lying down

 Fainting spells

 Leg pain while walking

 Swelling in feet

 Varicose veins

 Oxygen use at home

RESPIRATORY
 Shortness of breath

 Difficulty breathing

 Coughing

 Dry cough

 Coughing up sputum

 Coughing up blood

GASTROINTESTINAL
 Heartburn

 Nausea/upset stomach

 Abdominal pain

 Vomiting

 Jaundice

 Change in bowel habits

 Constipation

 Diarrhea

 Blood in stool

 Hemorrhoids/fissures

 Colonoscopy; Date of Last: _____

GENITOURINARY
 Difficulty urinating

 Frequent urination

 Painful urination

 Up at night to pass urine

 Blood in urine

 Color change of urine

WOMEN ONLY

Age of Menarche: _____ Menopause: _____

Date of last menstrual period: _____

Date of last pelvic exam: _____

Date of last PAP: _____

 Oral Contraceptives: Current Past

 Abnormal vaginal bleeding

 Hot flashes

 Hormone therapy

 Currently sexually active

Is there a chance you may be pregnant?

 Yes No

of pregnancies: _____ # living: _____

MEN ONLY
 Impotence

 Difficulty with erections

 Penile discharge

 Testicular mass

 Testicular pain

MUSCULOSKELETAL
 Leg cramps

 Painful muscles

 Painful joints

 Artificial joints

 Physical disabilities

 Gout

SKIN & BREAST
 Itching

 Blotchy

 Rash

 Scaling

 Sores

 Color changes

 Pain in breast

 Growths

 Lump or mass in breast or armpit

 Discharge or bleeding from nipple

 Change in nipple

 Nipple inversion

 Change in size, shape, or contour of breast

 Mammogram; Date of Last: _____

NEUROLOGICAL
 Headaches

 Tremors

 Memory loss

 Difficulty finding words

 Difficulty writing

 Difficulty thinking clearly

 Numbness or tingling

 Dizziness

 Loss of consciousness

 Seizures

 Coordination

 Unsteady gait

PSYCHIATRIC
 Nervousness

 Anxiety

 Depression

 Change in personality

 Relationship problems

ENDOCRINE
 Excessive thirst

 Excessive urination

 Thyroid problems

HEMATOLOGIC & LYMPHATIC
 Swollen lymph glands

 Excessive bruising

 Excessive bleeding

ALLERGY & IMMUNOLOGY
 Medications

 Latex allergies

 Food or non-medication allergies

 Tape allergies

 Hay Fever

PAIN

 Do you currently have any pain? Yes No If yes, where? _____ Current Pain Level: _____

 Do you take medication for this pain? Yes No List: _____ Medication effective? Yes No

VACCINES

 flu vaccine? Yes No Date: _____ pneumonia vaccine? Yes No Date: _____

 shingles vaccine? Yes No Date: _____ COVID-19 vaccine? Yes No Date: _____

Please list all vitamins/dietary supplements, with dosage and amount you currently taking



Name of dietary supplement .	<u>Dosage</u> mg or ml	Taking daily? weekly?

Patient name: _____

Date: _____

NOTICE OF PRIVACY PRACTICES
for Community Cancer Foundation dba COMMUNITY CANCER CENTER

Revision Date: December 1, 2023

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

If you have any questions about this notice, please contact the Privacy Officer of our office at (541) 673-2267.

WHO WILL FOLLOW THIS NOTICE. This notice describes our practices and that of (1) any healthcare professional authorized to enter information into your medical record that we maintain at this office; and (2) all employees, staff, and other healthcare personnel.

YOUR MEDICAL INFORMATION. We create a record of the care and services you receive at this office. We need this record to provide you with quality service and to comply with certain legal requirements. This notice applies to all of the records about you maintained by this office. Other physicians or healthcare providers that you use may have different policies or notices regarding the use and disclosure of your medical information. This notice will tell you about the ways in which we may use and disclose medical information about you. We also describe your rights and certain obligations we have regarding the use and disclosure of medical information. We are required by law to (1) make sure that medical information that identifies you is kept private; (2) give you this notice of our legal duties and privacy practices with respect to medical information about you; and (3) follow the terms of the notice that is currently in effect.

HOW WE MAY USE AND DISCLOSE MEDICAL INFORMATION ABOUT YOU. The following categories describe different ways that we use and disclose medical information. “Use” is what we do with your information in this office. “Disclose” means sharing your information with others outside this office. All of our permitted uses and disclosures of information fall within one of the categories.

- **For Treatment.** We may use medical information about you to provide you with medical treatment or services. We may disclose medical information about you to doctors, nurses, technicians, office staff or other personnel who are involved in your care.
- **For Payment.** We may use and disclose medical information about you so that the treatment and services you receive at this office may be billed to and payment may be collected from you, an insurance company, or a third party.
- **For Health Care Operations.** We may use and disclose medical information about you as reasonably necessary. These uses and disclosures are necessary to run the office and make sure that all of our patients receive quality care.
 - The Community Cancer Center participates in multiple internet-based health information exchanges. As permitted by law, your health information will be shared with this exchange in order to provide faster access, better coordination of care and assist providers and public health officials in making more informed decisions. You may opt out and prevent searching of your health information available through the health information exchange by calling 541-673-2267, or completing and submitting an Opt-Out form to the Community Cancer Center, 2880 NW Stewart Parkway, Suite 100, Roseburg, Oregon 97471.
- **To the Department of Health and Human Services (HHS).** We must disclose your medical information when requested by HHS when it is undertaking a compliance investigation, review, or enforcement action.
- **To You.** We must disclose your medical information to you when you request it, as described below. We may disclose your medical information to you in other situations.
- **Opportunity to Agree or Object.** We may disclose your medical information in front of others with your informal permission when you are present. If you are not present or otherwise unable to give permission, we may disclose your medical information to others if, in a healthcare provider’s professional judgment, disclosure is determined to be in your best interest. This includes telling family or friends involved in your care about your current medical condition.
- **For Appointment Reminders:** We may use medical information about you to remind you about appointments using phone calls, emails, or text messages. This also allows us to leave appointment reminders and messages with limited information on your voicemail and answering machine.
- **Incidental Use.** Although we try to limit communications of your medical information to the minimum necessary, we can disclose information that is incidental to an otherwise permissible use.
- **Valid Authorization.** We may disclose your medical information pursuant to your written authorization. For authorization to be valid, you must sign a form containing certain statements.
- **Public Interest and Benefit Activities.** We may disclose medical information about you for 12 national priority purposes, including when required by law, such as statute or court order; for public health activities, such as providing immunization records to a school with a parent’s permission; to government agencies regarding victims of abuse; to health oversight agencies to carry out legally authorized audits and investigations; pursuant to court orders and subpoenas that meet certain requirements; to law enforcement as described below; to a coroner or medical examiner; as necessary to facilitate organ or tissue donation and transplantation; for research purposes under certain circumstances; to prevent a serious threat to your health and safety or the health and safety of the public or another person; for certain essential government functions; and for workers’ compensation or similar programs.
- **Law Enforcement.** We may disclose your health information if asked to do so by a law enforcement official (1) in response to a court order, subpoena, warrant, summons, or similar process; (2) about a death we believe may be the result of criminal conduct; (3) about criminal conduct at the office; or (4) in emergency circumstances, in order to report a crime, the location of the crime or victims, or the identity, description, or location of the person who committed the crime.
- **Limited Data Set.** In certain situations we may disclose your medical information within a limited data set for research, healthcare operations, and public health purposes. A limited data set is medical information about you from which certain identifying information about you, your relatives, household members, and employers has been removed.

DISCLOSURES THAT REQUIRE AUTHORIZATION FROM YOU.

- **Psychotherapy Notes, Marketing, and Sales of Protected Health Information.** Most uses and disclosures of psychotherapy notes, protected health information for marketing purposes, and that constitute a sale of protected health information require authorization.
- **Other.** Other uses and disclosures not described in this notice will be made only with your authorization.

YOUR RIGHTS REGARDING MEDICAL INFORMATION ABOUT YOU. You have the following rights regarding medical information we maintain about you:

- **Right to Inspect and Copy.** You have the right to inspect and copy medical information that may be used to make decisions about your care. Usually, this includes prescriptions and billing records. To inspect and copy medical information that may be used to make decisions about you, you may be required to submit your request in writing to the Privacy Officer. If you request a copy of the information, we may charge a fee for the costs of copying, mailing or other supplies associated with your request.
We may deny your request to inspect and copy in certain very limited circumstances. If you are denied access to medical information, you may request that the denial be reviewed. We will select a licensed healthcare professional to review your request and the denial. The person conducting the review will not be the person who denied your request. We will comply with the outcome of the review.
- **Right to Amend.** If you feel that medical information we have about you is incorrect or incomplete, you may ask us to amend the information. You have the right to request an amendment for as long as the information is kept by or for this office.
To request an amendment, complete and submit an AMENDMENT REQUEST form to the Privacy Officer.
We may deny your request for an amendment if it is not in writing or does not include a reason to support the request. In addition, we may deny your request if you ask us to amend information that (1) was not created by us, unless the person or entity that created the information is no longer available to make the amendment; (2) is not part of the medical information kept by or for the office; (3) is not part of the information which you would be permitted to inspect and copy; or (4) is accurate and complete.
- **Right to an Accounting of Disclosures.** You have the right to request an “accounting of disclosures.” This is a list of certain disclosures we made of medical information about you.
To request this list or accounting of disclosures, you must submit your request in writing to the Privacy Officer. Your request must state a time period which may not be longer than six years. Your request should indicate in what form you want the list (for example, on paper, electronically). The first list you request within a 12-month period will be free. For additional lists, we may charge you for the costs of providing the list. We will notify you of the cost involved and you may choose to withdraw or modify your request at the time before any costs are incurred.
- **Right to Request Restrictions.** You have the right to request a restriction or limitation on the medical information we use or disclose about you for treatment, payment or health care operations. You also have the right to request a limit on the medical information we disclose about you to someone who is involved in your care or the payment for your care, like a family member or friend.
We are not required to agree to your request unless (1) the disclosure is for the purposes of carrying out payment or healthcare operations, and (2) the protected health information pertains to an item or service which you, or another person other than your health insurance, have paid for in full. If we do agree, we will comply with your request unless the information is needed to provide you emergency treatment.
To request restrictions, you may complete and submit the REQUEST FOR LIMITATION AND RESTRICTION OF PROTECTED HEALTH INFORMATION to the Privacy Officer. We will not ask you the reason for your request. Your request must specify how or where you wish to be contacted.
- **Right to Request Confidential Communications.** You have the right to request that we communicate with you about medical matters in a certain way or at a certain location.
To request confidential communications, you may complete and submit the PATIENT'S REQUEST TO LIMIT CONFIDENTIAL COMMUNICATIONS to the Privacy Officer. We will not ask you the reason for your request. Your request must specify how or where you wish to be contacted.
- **Right to a Paper Copy of This Notice.** You have the right to a paper copy of this notice. You may ask us to give you a copy of this notice at any time. Even if you have agreed to receive this notice electronically, you are still entitled to a paper copy of this notice. To obtain a paper copy of this notice, contact the Privacy Officer.
- **Right to Receive Notice of Breach.** You will receive notification of breaches of your unsecured protected health information unless we determine there is a low probability your PHI was compromised.

CHANGES TO THIS NOTICE. We reserve the right to change this notice. We reserve the right to make the revised or changed notice effective for medical information we already have about you as well as any information we receive in the future. We will post a summary of the current notice in the office. The summary will contain, in the top right-hand corner the effective date. You are entitled to a copy of the current notice in effect.

COMPLAINTS. If you believe your privacy rights have been violated, you may file a complaint with our office or with the Secretary of the Department of Health and Human Services. To file a complaint with the office, contact the Privacy Officer. You will not be penalized for filing a complaint.

OTHER USES OF MEDICAL INFORMATION. Other uses and disclosures of medical information not covered by this notice or the laws that apply to us will be made only with your written permission. If you provide us permission to use or disclose medical information about you, you may revoke that permission, in writing, at any time. If you revoke your permission, we will no longer use or disclose medical information about you for the reasons covered by your written authorization. You understand that we are unable to take back any disclosures we have already made with your permission, and that we are required to retain our records of the care that we provided to you.



Patient Acknowledgement and Consent for Health Information Disclosure, Evaluation, Treatment, and Billing

1. I understand that Community Cancer Foundation, dba Community Cancer Center and OHSU Department of Radiation Medicine (referred to below as “this Practice”) will use and disclose **health information** about me as described in the **Notice of Privacy Practices** provided to me. I have received a copy of the **Notice of Privacy Practices** and have reviewed and understand the information included in it.
2. I grant permission for the Community Cancer Center and it’s providers to evaluate and/or treat the above named patient.
3. I authorize this Practice to obtain prescription history information through the Pharmacy Benefit Manager. This monitoring allows the Practice to receive all current prescriptions that you have been prescribed by any of your providers within the last 12 months
4. I authorize payment to be made to this Practice for services provided.
5. **Copays are due at the time of service.** As a courtesy, we will bill your primary, and one secondary, insurance. However, payment will be expected in full from the patient within 30 days after the patient’s responsibility has been determined, unless other payment arrangements have been made. If the provider is PARTICIPATING with my insurance carrier, I am only responsible for deductibles, co-insurance, and any non-covered services. If the provider is NON-PARTICIPATING with my insurance carrier, I am responsible for my account in full. Those patients undergoing radiation therapy will have individual financial counseling during their treatment period with estimated patient responsibility presented.
6. **CONSENT TO EMAIL OR TEXT USAGE FOR APPOINTMENT REMINDERS AND OTHER HEALTHCARE COMMUNICATIONS:** Patients in our practice may be contacted via email and/or text messaging to remind you of an appointment, to obtain feedback on your experience with our healthcare team, and to provide general health reminders/information. If at any time I provide an email or text address at which I may be contacted, I consent to receiving appointment reminders and other healthcare communications/information at that email or text address from the Practice.

_____ (Initial) I consent to receive text messages from the practice at my cell phone and any number forwarded or transferred to that number or emails to receive communication as stated above. I understand that this request to receive emails and text messages will apply to all future appointment reminders/feedback/health information unless I request a change in writing. I authorize the practice to send text messages for appointment reminders, feedback, and general health reminders/information to provided cell phone number. Standard text messaging rates may apply as provided in your wireless plan.

_____ (Initial) I authorize the practice email/text messages for appointment reminders and general health reminders/feedback/information if email is provided.

Cell Phone: _____ Email: _____

By signing below, I agree that I have reviewed and understand the information above.

Patient Signature:	Printed Name:	Date:
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If applicable, Patient Representative:

Patient Representative’s Signature:	Printed Name:	Date:
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Description of Representative’s Authority:
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